

Summary of Educational Regulations for the Master's Degree Course

Shazand school of nursing

Educational Regulations for the Master's Degree Course from Continuous to Continuous, approved by the 43rd session of the Supreme Council for Planning SciencesMedicine

Definition

A non-continuous master's degree course is one of the educational courses at the higher education level and above the bachelor's degree course, and ultimately leads to receiving a non-continuous master's degree in an academic field.

In this regulation, for the sake of brevity, all universities, faculties and higher education institutions affiliated with the Ministry of Health, Treatment and Medical Education that operate in non-continuous master's degree and doctoral (Ph.D) degrees are referred to as universities.

In universities that offer master's or doctoral (Ph.D) courses, the University Faculty's Postgraduate Education Council will be formed based on the Regulations for the Management of Universities and Higher Education Institutions approved by the 24th session of the Supreme Council for the Cultural Revolution dated 4/11/70.Objective

The objective of establishing a master's degree program is to expand knowledge and train specialists and researchers who, by acquiring the necessary training and familiarity with scientific research methods, will acquire the necessary skills for education, research, and related services.

Entry Requirements

Entry requirements for a non-continuous master's degree program are:

Having general requirements for entering higher education.

Having a bachelor's degree or higher appropriate to the field of study requested from a university within or outside the country, which has been approved by the Ministry of Health, Medical Education, or the Ministry of Science, Research and Technology, as the case may be.

Having physical and mental health appropriate to the field of study.

Success in the course entrance exam

Not studying simultaneously at the same university or other universities and other educational and research institutions

The determination of which diploma holder can study in which field is the responsibility of the relevant specialized educational secretariat and the approval of the Supreme Council for Medical Sciences Planning.

The conditions for admitting foreign nationals to the non-continuous master's degree program are subject to the relevant regulations.

Holders of an equivalent degree, a certificate of completion of the course, and a total average of less than 12 at the undergraduate level are not allowed to continue their studies at the non-continuous master's degree program in medical sciences.

Educational System

Education at the non-continuous master's degree program in all universities in the country is based on a unit system.

In the unit system, the value of each course is measured by the number of credits in that course, and the acceptance or rejection of a student in a course is limited to that course.

Each course unit is a quantity with a course load, the contents of which are taught in theory 17 hours, practical or laboratory 34 hours, workshop and internship 51 hours, internship 68 hours, respectively, during one academic semester with a summer semester, according to the program approved by the Supreme Planning Council. In the case of fields that have a project, the duration of the project implementation in one semester is determined by the relevant professor in proportion to its unit.

Each academic year consists of two semesters and, if necessary and with the conditions and facilities, a summer term. The duration of each semester consists of 17 weeks and each summer term consists of 6 weeks, in compliance with the provisions of Article 4 of these regulations.

The duration of the end-of-semester exams at the end of the summer term is not considered part of the duration of the education.

In exceptional and necessary cases, including natural disasters, the inability of the relevant professor to be present for 17 weeks, and other such cases, upon the proposal of the relevant faculty and the approval of the university's educational council, a course or courses may be taught in a period shorter than 17 weeks for all students who have taken that course or course, provided that the total hours of each course unit are not less than the amount stipulated in Article 4 of these regulations.

All universities of medical sciences are required to implement the curricula approved by the Supreme Planning Council.

All universities of medical sciences, including those with and without a special board of examiners and organizations affiliated with the Ministry of Health, will be authorized to offer new courses instead of optional courses (non-core) in any educational program that they have a license to take and offer these courses to students on an optional basis.

The ceiling for offering new courses instead of optional courses (noncore) in universities with a distinguished board is 20% of the total course units in each educational program, and in universities without a distinguished board, provided that there are three graduate courses in the relevant field, it is 10 total course units in each educational program.

The total number of credits in the non-continuous master's degree course, including the thesis credit, is at least 28 and at most 32 credits, depending on the field.

If, at the discretion of the educational department and approved by the university's Graduate Education Council, it is deemed necessary for a student to take deficiency or compensatory courses, he or she is required to take those courses based on the approved educational program for the course in addition to

the required credits in the non-continuous master's degree course and in accordance with these regulations.

The maximum number of credits for deficiency or compensatory courses is 24 credits.

In selecting courses, priority is given to deficiency and compensatory courses. The arrangement of courses in accordance with the prerequisites, the setting of the students' academic program during the course, the teaching method and the transfer of course materials, and the design of new materials in a course within the framework of the program approved by the Supreme Planning Council, with the opinion of the relevant educational group, are the responsibility of the Postgraduate Education Council of the relevant university faculty.

For every 12 credits of deficiency and compensatory courses passed, one academic semester is added to the student's duration of study.

The number of credits for the master's thesis for all disciplines is between 4-10 credits in May, according to the programs approved by the Supreme Planning Council.

A master's student is required to select and register for between 8 and 14 credits of the total courses in each academic semester, unless there are fewer than 8 credits remaining. In exceptional cases, upon the proposal of the relevant educational department and the approval of the University/Faculty Postgraduate Education Council, this number can be increased to a maximum of 16 units.

In the last semester of the academic year, it is not prohibited for a student to enroll with less than 8 units.

If a summer course is offered, the student is allowed to take a maximum of 4 credits in that course.

Attendance and Absence

Student attendance in all sessions related to each course is mandatory, and the student's absence hours in each theoretical course should not exceed 17/4, practical and laboratory courses should not exceed 2/17, and internship and training workshops should not exceed 1/10 of the total hours of that course. Otherwise, the student's grade in that course will be considered zero.

Absence in course sessions up to the limit specified in Article 10 will be permitted if it is justified by presenting documentary evidence and submitting a report from the relevant professor with the approval of the Faculty's Graduate Education Council.

If the student's absence in each course exceeds the amount specified in Article 10, but his absence is deemed justified by the Faculty and the approval of the Faculty's Graduate Education Council, that course will be dropped. In this case, it is not mandatory to observe the minimum of 8 credits per semester and the said semester is considered as a full semester of the student's academic years.

Unexcused absence from the exam of any course will result in a zero grade in the exam of that course, and justified absence from the exam of any course will result in the elimination of that course. In this case, observing the minimum of 8 credits per semester is not mandatory, but the semester is considered a full semester of the student's academic years. The determination of the validity of the honorific in the exam session is the responsibility of the University's Graduate Education Council. Al-Nusra Evaluation

The minimum passing score in each special elective and special elective course is 12 out of 20, and for deficiency courses with a neighbor is 12 out of 20. If the student's score is lower than this amount, he/she must repeat that course.

If a student fails an optional special elective course, if approved by the educational group, he/she can choose another course from the table of optional special elective courses in the educational program approved by the Supreme Planning Council. In this case, the grades of all courses, including passing and failing, are recorded in the student's transcript and are included in the calculation of the average for the relevant semester and the overall average.

In cases where the student's evaluation in a course is postponed to activities that, according to the relevant professor, cannot be carried out during an academic semester, the student's grade in that course is declared incomplete. In this case, the student's grade in this course must be converted into a final grade by the relevant professor by the end of the next academic semester and recorded in his/her transcript. Otherwise, the course will be deleted by the university upon notification by the faculty. Obviously, the incomplete grade will be recorded in the semester in which the student has earned the credit.

The average grade of a student in the master's degree course in each academic semester must not be less than 12. Otherwise, the university will give the student a warning, but the student has no restrictions in terms of choosing a unit and can take units in the next semester within the limit of the quorum of units.

If the student's average grade in two academic years, whether consecutive or alternating, is less than 14, that student will be denied from continuing his studies in the non-consecutive master's degree course.

Semesters in which the number of units taken is less than the quorum (8) units) will be considered as semesters subject to a warning if the average is less than 14.

The grade of the deficiency courses with the exception of the course is recorded separately in the student's transcript and is not included in the calculation of the student's average grades for the academic semester and the average of the student's total grades.

Duration of Academic Leave and Withdrawal

The duration of the civil period is the period during which the student must complete the courses specified in the course and also the thesis in accordance with the relevant regulations. The maximum permitted period of study in a non-continuous master's degree course is 3 years. If the student is unable to successfully complete the courses of the course and complete and defend his thesis during this period, he will be deprived of continuing his studies.

The University's Graduate Education Council may, in exceptional cases, upon the recommendation of the supervisor and approval of the Faculty's Graduate Education Council, add a maximum of one semester to the student's permitted period of study.

The student is required to report to the Education Department in each academic year at the time the university announces for registration and selection of units. Failure to report to the Education Department for registration for a semester without notice and a valid excuse is considered as dropping out of school and the student is prohibited from continuing his/her studies. In exceptional cases where

the student considers his/her dropping out of school to be justified, he/she must submit the reasons for it in writing to the Education Department no later than one month before the end of that semester. If the University's Graduate Education Council confirms that the dropping out is justified, that semester will be considered part of his/her permitted period of study and an academic leave will be issued for that semester.

A student in a non-continuous master's degree program can use an academic leave for a maximum of one academic semester.

Taking academic leave is not permitted in the first semester of the academic year. In exceptional cases, the decision is made by the University's Graduate Education Council upon the recommendation of the faculty

The period of academic leave is considered part of the student's academic years.

A leave request must be submitted in writing by the student to the University Education Department at least two weeks before the start of registration for each academic semester. The University Education Department is required to notify the student in writing of its approval or disapproval of the student's request before the registration deadline expires, after obtaining the opinion of the relevant faculty. The university's approval of the student's academic leave is made based on his/her academic status. The student is responsible for any possible consequences resulting from the academic leave.

The removal of all courses taken in a semester, no later than before the start of the final exams of that semester, is permitted only if, according to the University Educational Council's determination, the student is unable to continue his/her studies in that semester. In this case, that semester will be considered an academic leave for the student. The calculation of this leave in the maximum permitted academic years of the student is the responsibility of the University Educational Council.

Female students studying in all medical fields, in case of pregnancy, can take one semester of academic leave due to childbirth, without counting it in academic years.

Students whose valid medical certificate has been approved by the Medical Council and the University's Postgraduate Education Council can take a maximum of one semester of academic leave, not counting towards the years.

A student who wishes to withdraw from studies must submit his withdrawal request in writing to the University Education Department and the faculty. This student is allowed to do so only once, for a maximum of one month.

Before the end of the same academic semester, he/she withdraws his/her withdrawal request, and that semester is considered part of his/her authorized period of graduation, and an academic leave is issued for that semester. After the expiration of this period, a decision to withdraw from his/her studies will be issued, and after that, he/she will not have the right to continue studying in that field.

If a student who withdraws from studies wants to receive his/her academic records, he/she is obliged to fulfill all legal obligations during his/her studies.

Master's students who are deprived of studies or who withdraw from continuing their studies can re-take the entrance exam for non-continuous master's courses if they settle their accounts with the

university where they are studying. A student who is deprived of studies cannot take the entrance exam for the master's degree in his/her previous field, if he/she passes the exam for his/her previous courses, at the master's level.

Discontinuous is accepted after evaluation and adaptation to the approved program. Evaluation of courses and adaptation of units is carried out by the relevant educational group at the accepting university, and for every 810 units accepted, one year is reduced from the maximum allowed period of study of the student.

Acceptance of previous course units of these students is subject to the fulfillment of the following 4 conditions.

1. The previous educational unit must be licensed by the Development Council of the Ministry of Health, Treatment and Medical Education or the Ministry of Science, Research and Technology.
- 2- The student must be admitted through a discontinuous master's exam.
3. The implemented curricula must be approved by the Supreme Planning Council of one of the two ministries mentioned in paragraph 1.
4. The content of the courses taken with the new field courses, as determined by the relevant educational group, must have at least 80 content similarities and the score of each of those courses must not be less than 14.

Thesis

Preparing a thesis is a part of the master's degree course during which the student is required to conduct research and investigation in a field related to his/her field of study, under the supervision of a supervisor.

After the end of the first semester and before the start of the third semester, the student is required to determine the topic of his/her thesis with the supervisor's opinion and submit it to the Faculty's Graduate Education Council for approval.

The supervisor is appointed from among the university's faculty members with a minimum rank of assistant professor upon the student's proposal, the professor's agreement, and the approval of the University's Graduate Education Council.

In special cases, if necessary, upon the recommendation of the educational department and the approval of the Faculty's Graduate Education Council and the approval of the University's Graduate Education Council, it is not prohibited to select a supervisor with a minimum rank of assistant professor from outside the university.

In fields where there is no assistant professor or the number of assistant professors in that field is insufficient, the supervisor may be selected, as an exception, with the approval of the University's Graduate Education Council, from among university instructors who have at least 10 years of useful teaching and research experience.

The number of theses that each supervisor with a minimum rank of assistant professor can supervise simultaneously is one of the following: A - Two doctoral theses (Ph.D.) B - One doctoral theses (Ph.D.)

and three master's theses. C In exceptional circumstances, the decision regarding the simultaneous supervision of more than one thesis in each of the cases in paragraphs A and B is the responsibility of the Faculty's Graduate Education Council, taking into account scientific ability and observing fairness in the distribution of theses.

The supervision of theses for the doctoral courses in general medicine, dentistry, and pharmacy is considered the same as a master's thesis. Note 2

Experienced and university-based instructors who meet the conditions set forth in Note 2 of Article 21 can supervise a maximum of 2 master's theses simultaneously.

Upon the recommendation of the supervisor and the approval of the Faculty's Graduate Education Council, one or two faculty members or prominent experts and researchers related to the topic of the thesis may be appointed as advisors.

The thesis is evaluated at the defense session by a panel of judges consisting of the supervisor, professor with advisors, one representative of the Faculty's Graduate Education Council, and two faculty members with experts and researchers from within or outside the university as observers with voting rights, upon the recommendation of the group and the approval of the Faculty's Graduate Education Council.

Note: A student is allowed to defend his/her thesis when he/she has successfully completed all of his/her educational units and the completion of his/her thesis has been notified in writing by his/her supervisor to the Faculty's Graduate Education Council.

At the end of the defense session, after discussing and reviewing the originality and accuracy of the thesis, the board of judges will grade it with emphasis on the grade as follows:

Excellent

185-20

Very good

17-18/49

Good

155 - 16/99

Acceptable

Score

14 15/49

Unacceptable

Less than 14

Grade

The thesis score is calculated in the average of the student's total scores.

The grade of excellence is provided that the student is the author of an article on the topic of the thesis in reputable foreign scientific research journals or Group 1 indexed domestic journals based on the division of the Deputy for Research and Technology of the respective Ministry.

After choosing a thesis, the student is required to register for it in the following semester(s) as long as he/she has not completed it, based on the academic calendar. In this case, the thesis score in the last semester of the academic year will be entered into the student's transcript and will be included in the semester average and the total average of his/her grades.

If the thesis is deemed unacceptable by the board of judges, the student can complete his/her thesis within a period not exceeding the maximum permitted period of study and defend it again at a time determined by the board of judges. A student who cannot successfully defend his/her thesis within the maximum permitted period of study will be deprived of his/her education and will not receive a degree.

Other Regulations

Transferring, changing majors, and moving to a non-continuous master's degree program are prohibited.

If it is not possible to offer some courses in a field and at a specific time at the home university, the student may, with the consent of the supervisor and the relevant educational department and the approval of the university's postgraduate education council, take those courses as a guest at another university with a faculty that is implementing the course.

In this case, it is also necessary to obtain the consent of the destination university. The number of course units of a guest student at a university should not exceed half of the course units.

Students in the non-continuous master's degree program must study full-time and in accordance with the following conditions.

Studying in the non-continuous master's degree program is full-time. Therefore, any employment other than studying is prohibited for the student.

The full-time attendance of the student is in accordance with the university's rules and regulations regarding the full-time attendance of instructors in the relevant educational groups.

The responsibility for monitoring and controlling the full-time attendance of the student lies with the relevant educational group. Obviously, the student is subject to the university's administrative rules and regulations on attendance and absence.

All students in the continuous master's degree program can use one month of leave during the year, and this leave cannot be saved.

The educational group is obliged to report the student's unjustified absence to the University's Graduate Education Council as soon as possible for legal action to be taken.

If a student violates the provisions of this article, the educational department will refer the student to the University's Graduate Education Council for legal action.

Graduation

The student's average total grades at the end of the course must not be less than 14. Otherwise, he/she will be denied a master's degree.

A student whose average total grades after completing all course units and passing the thesis are less than 12, if the maximum permitted period of study has not been completed, may take up to 14 credits from the Repeat the compulsory special courses in which he/she has scored less than 14 only in one academic semester and graduate if he/she compensates for the deficiency in the overall average. A student who, for any reason, cannot use this opportunity and does not compensate for his/her overall average despite using this opportunity, will be deprived of continuing his/her studies and will not receive a degree.

The educational regulations for the master's degree course were approved in 9 chapters, 32 articles and 37 notes of the forty-third of the Supreme Council for Medical Sciences Planning dated 18/5/89. This regulation is effective from the beginning of the academic year 1389-1389 in all universities and faculties of medical sciences and institutions affiliated with the Ministry of Health, Treatment and Medical Education throughout the country, and from the date of its notification, the previous regulation and all regulations, circulars and instructions contrary to it will be canceled for students subject to this regulation. The University's Postgraduate Education Council can adapt the academic status of students entering the years before the academic year 1389-1389 to the new regulation and graduate based on it.