



Arak University of Medical Sciences

Bylaw for Admission of the Foreign Students

To internationalize education, Arak University of Medical Sciences has seriously followed the effort to attract foreign student in the university planning to implement the internalization focuses and has prepared the necessary infrastructures and developed clinical education spaces to strengthen the scientific knowledge of the foreign students and facilitate stages of student admission as its work program. In this regard, the international relations office of the university shall facilitate admission affairs.

Arak University of Medical Sciences has currently provided the opportunity for admission of the foreign students in different fields of different basic and fellowship (Fellowship program, General practitioner (GP), dentistry, paramedicine, health and rehabilitation in under-graduate, post-graduate, General practitioner (GP), and Ph.D.).

General conditions of the applicants

1. Holding high school completion degree for the GP and Ph.D. and undergraduate applicants and holding undergraduate, postgraduate and doctoral degrees for the applicants in postgraduate, Ph.D. and postgraduate programs. The said degrees shall be approved by the educational institute where the applicant has graduated, embassy or Consulate of the Islamic Republic of Iran in the country if the applicant is admitted.
2. Familiarity with the Persian language (considering that teaching of different courses is done bilingually). Of course, in this regard, the applicants will be given the necessary facilities to participate in Persian language courses. The applicants will be introduced after final admission and enrollment in the official and authorized Persian language teaching centers for the foreign students. It is necessary to receive and submit the Persian language course completion degree for the applicants who are not familiar with this language to start studying.

3. Financial ability to pay the tuition fee
4. Not having a legal barrier to an educational residence in Iran
5. Not having a double nationality i.e. Iranian nationality and nationality of one of the countries which are sanctioned by Iran.
6. Having general competence of the representative of the Islamic Republic of Iran in the related country or the Ministry of Foreign Affairs.
7. Having a valid physical and mental health certificate from the valid health and therapeutic centers approved by the Embassy of the Islamic Republic of Iran in the related country.

Required documents

8-Submitting the receivable documents from the international relations office and the related faculty for investigation and statement

Submitting the receivable documents from the international relations office to the related faculty for investigation and statement

Deciding the applicant's study in the requested field and level considering the expert advice of the related faculty and general conditions of the applicant and if required, interviewing in the educational commission of the international relations council

Announcing the verdict of the educational commission of the international relations council to the vice-chancellorship for education and submitting the initial feedback to the applicant within 30 working days of receiving the document

Introducing the applicant to the educational services center of the Ministry of Health for statement through the vice-chancellorship for education

Enrolling the applicant and receiving the required document and some part of the tuition

Introducing the student to the vice-chancellorship for the education of the Ministry of Science to receive the student residence visa

Taking courses, paying the remaining annual tuition and starting studying in the first semester

Introducing the student to the related faculty to use the welfare services (food and dormitory)

Stages of admission of the student in Arak University of Medical Sciences

Completing the student admission form in the university

1. Scanning the educational degrees in which field, date of graduation, place of education and transcript of the applicant are inserted. The score can be based on the English alphabets or percentage or GPA or general description or out of 20. Anyway, the effort will be made to allow talented and studious students to continue studying.
2. Scanning all pages of the applicant's passport
3. Scanning new photo of the applicant (which has been taken in the recent year) with high resolution
4. Presenting the motivation letter. This letter should be prepared in Persian or English by all applicants in this university. In this letter, the motivation of the applicant for studying the desired field and Arak University of Medical Sciences should be mentioned. The abilities and certificates received by the applicant in different fields such as computers and software, art, sport, and different technologies should be also inserted.
5. To study the postgraduate course, at least two professors who are fully aware of education and research abilities, communication skills and creativities should present a recommendation letter.
6. The non-English speaking applicants shall present TOEFL, IELTS or MCHE certificate. The minimum scores for the said tests are 480,5, and 50, respectively (this degree is required for the applicant of Ph.D. courses. In case the person lacks this degree, he/she can start studying conditionally but shall present the said degree before entering the research course(thesis).
7. The CV in which the applicant gives a complete description of his/her education, work experiences, research activities and scientific publications based on the sample in the International Affairs Management portal (this degree is required for the applicants in postgraduate studies.).

All documents shall be uploaded in the page “Apply to AUMS” on the portal of Arak University of Medical Sciences at <http://www.arakmu.ac.ir/en>. These requests will be investigated and the initial reply to the applicants will be announced based on the tracking code within 30 days after submitting the documents.

The educational expenses in Arak University of Medical Sciences

The educational expenses of this university include tuition, residential and welfare expenses. The tuition of 2020 will be received based on the following table and it can increase by at most 20% every year.

Level	Average tuition fee (USD)
Undergraduate (all fields)	1600
Graduate (all fields)	2980
General practitioner (GP)	3500
MBBS	3000
DDS	3750
Ph.D.	4200
Fellowship	4200

Residential and welfare expenses of 2020 will be received based on the following table and it can increase by at most 20% every year.

Type of services	Yearly charge
Residence in the student dormitory and health insurance	630
Food (breakfast, lunch, and dinner)	420

At the request of the applicants, it is possible to provide special welfare services upon payment of the related charges.

Duration of education

Duration of education at different levels is based on the laws of the Ministry of Health according to the following Table:

Level	Average term of education (year)	Maximum time of education (year)
Undergraduate (all fields)	4	6
Graduate (all fields)	3	5.3
General practitioner (GP)	6.5	9 to 10
MBBS	5	7
DDS	5.6	9 to 10
Ph.D.	4	5.4
Fellowship	4	5.4

In case it is necessary to pass the educational course of Persian language or pass the prerequisite courses, it is evident that the duration of education increases.

Time of submitting documents and receiving the educational admission

The applicants can submit the documents without a time limitation during the year. In case of admission, the applicant can start studying the first semester. Considering that the educational semesters in this university will be started in February 1st and September 10 the applicant are recommended to submit their documents not later than mid-June or mid-November. Please note that despite the effort of this university to accelerate the student admission and perform necessary stages in the possible shortest time, this process may need about 3 months.